

## MINIMUM DOCUMENTS REQUIRED TO ACCOMPANY THE STANDARDISED STATEMENT OF FINANCIAL INFORMATION

### I. INDIVIDUALS

- Identification Card/Passport
- E1 – Income Tax Return for Individuals (latest fiscal year)
- Notice of Unified Property Ownership Tax (EN.Φ.I.A) (latest fiscal year)
- Certificate on the restructuring of tax due (when the tax clearance was provided due to the restructuring)
- As a minimum, the latest pay slip and in the case of pensioners, the latest pension slip
- Consent for Teiresias
- Solemn Declaration of L.1599/1986 for the validity and accuracy of the financial and other data submitted for evaluation, dully signed (attached)

### SPECIFICALLY:

- ✓ In the case of unemployment, respective evidence should be submitted
- ✓ In case of borrowers facing **health issues**, the respective medical recommendations that are deemed necessary should be submitted
- ✓ In the cases where **claim for pension** has been filed, the “Application for pension” signed and stamped by the competent social security institution, should be submitted. Especially for those who have applied for pension in IKA, a computerized copy will be acceptable even if not signed and stamped by the social security institution.
- ✓ In the case of a pensioner under renewal (due to invalidity), a “Medical Recommendation” should be submitted along with a recommendation note

### II. **FREELANCERS/SOLE PROPRIETORSHIPS**

**(data relating to the proprietor and the freelancer should be submitted)**

- E3 – Computerized Print-out with Financial Data of Enterprises and Traders of the last three (3) fiscal years, signed and stamped by the company and the receiving tax official or proof of the electronic submission to Taxisnet
- Available periodic VAT returns (Φ2) of the current fiscal year and respective returns of previous year as well as the Annual VAT Return (Φ1) for the latest fiscal year
- E1 – Income Tax Return for Individuals of the proprietor (latest fiscal year)
- Notice of Unified Property Ownership Tax (EN.Φ.I.A) (latest fiscal year)
- Identification Card/Passport
- Evidence of Tax Clearance
- Evidence of Social Security Clearance
- Certificate on the restructuring of tax due (when the tax clearance was provided due to the restructuring)