



## HSBC France, Athens Branch

is looking for

### Summer Interns

#### **Principal Accountabilities:**

- Departmental Operational tasks
- Maintenance of excel files and various reports
- Assist in departmental presentations
- File keeping

#### **Skills & Experience required:**

- Undergraduate or Postgraduate student
- An understanding/awareness of the banking system
- Professional attitude, friendly, punctual, with good interpersonal skills.
- Ability to maintain flexibility and work with frequent interruptions and multiple changing priorities
- Ability to work under stressful conditions
- Good time management skills
- Team player
- Good oral and written communication skills in both Greek and English
- Self-motivated, with willingness to take initiatives, with a proven team spirit orientation

Interested applicants are invited to submit your Curriculum Vitae in the [CV Online](#) application and please quote Job Code: Intern